

New Middle East International School – Riyadh
Application for Transfer Certificate – IGCSE Section

- 1) Student's name: _____
- 2) Grade & Section: _____ Roll No.: _____
- 3) Attendance up to: _____
- 4) Fees paid up to: _____
- 5) Reason for leaving: _____
- 6) Place of transfer: _____ Passport No.: _____
- 7) Noor Program Transfer: Yes / No
(Applicable for students taking transfer within Saudi Arabia)
Note: If Noor Program transfer is required, it should be done within 2 weeks of Transfer Certificate issued.
- 8) Acceptance Letter from the school which your ward is joining.
(Applicable for students taking transfer within Saudi Arabia)
- 9) Ministry Attestation required: Yes / No
If **YES**, kindly submit the following:
 - 1) Passport and Iqama copies of parent and child
 - 2) Copy of Exit Re-entry of Visa / Exit papers
 - 3) Original report cards of all the previous years

Father's name: _____ Signature & Date: _____

Contact No.: _____

Library Dues: Yes / No Librarian's Signature: _____

Supervisor's signature: _____ Fee In-charge's Signature: _____

Principal's signature: _____

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