

New Middle East International School – Riyadh
Application for Transfer Certificate – CBSE Section

Details: (to be filled by the parent)

1) Student's name: _____

2) Grade & Section: _____ Roll No.: _____

3) Nationality: _____ Religion: _____ Caste: ST / SC / OBC

4) Place of transfer: _____

5) Reason for leaving: _____

6) Attendance up to (Month): _____

7) Fees Dues: Yes / No Fees paid up to: _____

8) Noor Program Transfer: Yes / No

(Applicable for students taking transfer within Saudi Arabia)

Note: If Noor Program transfer is required, it should be done within 2 weeks of issuance of Transfer Certificate.

9) Acceptance Letter from the school which your ward is joining.

(Applicable for students taking transfer within Saudi Arabia)

10) Ministry Attestation required: Yes / No

If **YES**, kindly submit the following: 1) Passport and Iqama copies of parent and child

2) Copy of Exit Re-entry of Visa / Exit papers

3) Original report cards of all the previous years

Father's name: _____

Contact No.: _____

Signature & Date: _____

For Supervisor / Section:

1) Total Number of working days present in the academic year: _____

2) School / Board Examination last taken with result: _____

3) Promoted to higher class: _____

4) Whether NCC Cadet / Boy Scout / Girl Guide attended: Yes / No

5) Library Dues: Yes / No Librarian's Signature: _____

Supervisor's Signature: _____ Fee In-charge's Signature: _____

Principal's signature: _____